VOLUNTEER REGISTRATION FORM

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>Mr</th>
<th>Mrs</th>
<th>Ms</th>
<th>Miss (please circle)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>FIRST NAMES:</th>
<th>SURNAME:</th>
</tr>
</thead>
</table>

Are you known by any other name: 

<table>
<thead>
<tr>
<th>DATE OF BIRTH:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>OCCUPATION:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Have you previously worked as a volunteer?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

If yes, please briefly describe

<table>
<thead>
<tr>
<th>STREET ADDRESS:</th>
<th>TELEPHONE NO:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MEBOLE:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EMAIL:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>EMERGENCY CONTACT:</th>
<th>RELATIONSHIP:</th>
</tr>
</thead>
</table>

Tell us a little about yourself:

What attracted you to volunteer for the Museum?

In your opinion, what is the most important work that this organisation does?

Are you connected to the Waipu Settlers? If so what family?
Please indicate what areas you have previously had experience in (it is not necessary to have had experience in these areas):

<table>
<thead>
<tr>
<th>✓</th>
<th>Comments</th>
</tr>
</thead>
</table>
| **Admin/Retail**  
  Reception  
  Retail: handling cash, using a cash register & Eftpos  
  Admin support  
  Newsletter (quarterly) | |
| **Information Technology**  
  Computer knowledge | |
| **Collection Management/Genealogy**  
  Cataloguing/archive  
  Photography  
  Local history research/writing  
  Recording Oral history  
  Genealogy Research | |
| **Education**  
  Developing Curriculum based resources  
  School group tours | |
| **Public Programmes**  
  Event management  
  Museum tours & heritage trail tours  
  Developing resources  
  Creative skills (please comment)  
  Technical skills (please comment) | |
| **Displays/Building Maintenance/Gardening**  
  Minor display maintenance  
  Minor building maintenance  
  Gardening  
  Carpentry | |

**QUALIFICATIONS:**

**DECLARATION**

1. I understand and acknowledge that I am not an employee of the Waipu Museum.
2. I understand and acknowledge that should I suffer injury during my activities as a volunteer, any accident compensation claim should be made to the ACC (Accident Compensation Corporation) and will not be a Waipu Museum work-related claim.
3. I undertake to follow procedures outlined in my training/orientation and to adhere to health and safety policies and procedures.
4. I do/do not have any pre-existing injuries or medical condition that will affect my ability to undertake the activities proposed for me as a volunteer.
5. I agree to report any incident or injury, or any health and safety hazards which I may observe, as described in the Health & Safety Manual.
6. I declare that the information I have provided by completing this form is true and accurate.

**SIGNED:**

**DATE:**

*Please return this form to the front desk or email to: shop@waipumuseum.com*